



WOOD COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

Wood County Transportation Improvement District
Northwestern Water and Sewer District Conference Room
Monthly Meeting Minutes
August 13, 2021

BOARD MEMBERS

John M. Musteric
CHAIR

Robert Mack
VICE-CHAIR

Robert Watrol
SECRETARY-TREASURER

James Bagdonas

Roger Bostdorff

Walter Celley

Maggie Fawcett

Joseph Fawcett

Megan Newlove

Mike Rywalski

Jonathan Smith

The regular monthly meeting of the Wood County Transportation Improvement District was called to order by Chairman John M. Musteric at 8:02 a.m.

I. Roll Call

Present:

John Musteric	Megan Newlove	Bob Watrol
Joe Fawcett	Mike Rywalski	
Walt Celley	Jonathan Smith	

Absent:

Jim Bagdonas	Maggie Fawcett
Roger Bostdorff	Bob Mack

Others Present:

Lane Williamson	Dana Schratt	Rex Huffman
Jeff Loehrke (virtual)	David Steiner	Todd Audet(virtual)

II. Submission/Approval of Meeting Minutes

The minutes of the June 11, 2021, meeting was presented. Mr. Musteric requested a motion to approve the minutes.

Mr. Rywalski made a motion to accept the minutes. Ms. Newlove seconded.

In favor: Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Fawcett, Mr. Rywalski, Ms. Newlove, Mr. Musteric - APPROVED

Abstained: N/A

No further discussion

III. Reports from the Officers

a. Treasurer's Report

Balance is \$21,106.03. Two checks have been paid. One for \$575.00 and one for \$875.00 both for Eastman & Smith. Current balance of \$19,656.03.

Invoices to be paid for Eastman & Smith.

1). June 30, 2021 - \$849.00

2). July 31, 2021 - \$1,792.00

There was discussion why the July invoice doubled. Mr. Williamson indicated that was when they began discussion with the City of Rossford for ROW.

Mr. Rywalski motioned to pay the invoices; Mr. Smith seconded.

In favor: Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Fawcett, Mr. Rywalski, Ms. Newlove, Mr.

Musteric - APPROVED

Abstained: N/A

b. Trustee's Report

There was discussion on the audit being completed before this item is removed from the agenda.

Mr. Rywalski motion to approve the treasurers report, Mr. Smith seconded.

In favor: Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Fawcett, Mr. Rywalski, Ms. Newlove, Mr.

Musteric - APPROVED

Abstained: N/A

c. Financial Statements

Received the audit from Mr. King. Mr. Watrol will get with the State Auditor to update the Hinkle Report.

A request was made to submit the report to the State Auditor to keep it moving while the members review the report.

Mr. Smith made motion to submit the report. Mr. Rywalski seconded.

In favor: Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Fawcett, Mr. Rywalski, Ms. Newlove, Mr.

Musteric - APPROVED

Abstained: N/A

IV. Old Business

a. Special Assessments – There is a \$2.56 delinquency. Mr. Williamson suggested that the Auditor will collect any outstanding delinquencies.

b. Ed Pavuk Appreciation – The County has the Spirit of the County award. The Economic Development will be nominating Mr. Pavuk and taking care of this award.

c. ODOT – TID Applications – The Enclave did not score well. It was more a residential project which ODOT is not incentivizing. The City of BG Rankin Drive project is being

funded. This project scored very well and is everything they were looking for in projects. They requested \$500,000, however they are being rewarded \$400,000.00. The Oaks number needs to be updated before they can start sending any funds. This needs to be accomplished in 60 days or the award will be reversed. Mr. Watrol has completed the paperwork to identify himself as an administrator. Mr. Loehrke spoke with Mr. Williamson about setting up some protocols on application submissions and setting deadlines to submit to the TID.

V. Public Forum

- a. **ODOT District 2 - Pat McColley, P.E., S.I., District Deputy Director**– no report.
- b. **ODOT Division of Jobs & Commerce- Jeff Loehrke, Regional Manager**– see above
- c. **Wood County Port Authority – Rex Huffman, Counsel**
 - i. Mr. Huffman – Working on Deimling Road project which is a TID and EDA funded project. Getting the design approved for bid. The Lime City Road project will be an application for the 2022 TID application process. CSX facility will be done this fall. May have another Pemberville Road project coming with the Peloton project through Jobs and Commerce.
- d. **Wood County Economic Development - Wade Gottschalk, Director** – no report.
- e. **City of Rossford Economic Development, Todd Audet, Director** – Mr. Audet indicted Rossford is working on Crossroad's design and should be out to bid in spring. Gave an update on all the activity and road improvement projects they are currently working on.
- f. **Bowling Green Economic Development, Kati Thompson, Executive Director** – Mr. Fawcett thanked the TID for their support of their project.
- g. **Wood County Planning Commission, David Steiner, Director** – has grants going on but nothing for the TID.

VI. New Business

- a. Retention Schedule – it was suggested to use the existing Wood County Retention Schedule and not recreate one for the TID. Mr. Williamson will look into whether we can use the County's schedule vs. creating a new schedule.

VII. Next meeting

2021 Meeting Dates

September 10 th	October 8 th	November 12 th	December 10 th
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Mr. Musteric asked if Friday mornings were still okay to hold the TID meetings. After discussion, Mr. Musteric asked for everyone to think about it for later discussions.

VIII. Adjournment

Mr. Musteric requested a motioned for adjournment.

Mr. Smith moved. Mr. Rywalski, seconded.

In favor: unanimous – APPROVED.

Meeting Adjourned 8:57 a.m.

Respectfully submitted by Dana Schrott