



Office of the Wood County Engineer

John M. Musteric, P.E., P.S.

One Courthouse Square
Bowling Green, OH 43402
419-354-9060 (o)
419-354-1409 (f)
www.engineer.co.wood.oh.us

MEMO TO: All Township Fiscal Officers,
Village Clerks and Fiscal Officers,
City Administrators,
Northwestern Water and Sewer District

RE: Ohio Public Works
Round 34 Application Submittal

FROM: John M. Musteric, P.E., P.S.
Wood County Engineer

DATE: August 7, 2019

1. The District 5 Integrating Committee has set Friday, September 6, 2019 - 4:30 p.m. as the deadline for submitting Round 34 SCIP/LTIP applications to the Wood County Engineer's Office.
2. The sub-committee will consider whether or not to accept late applications.
3. Provide a phone number, the direct line for the organization's representative on the project, and their email address on Page 1 of the application.
4. The Capital Improvement Report (CIR) is no longer required to be submitted with District 5 applications.
5. Submit a complete application including financial certifications, resolutions, all supporting documentation, and the Capital Improvement Projects Questionnaire. New for the Round 34 Questionnaire: there is Supplemental Application Instructions which lists specific requirements for assembling applications. Please be sure to follow the instructions.
6. The application and questionnaire shall be signed in blue ink.
7. It is the responsibility of the preparer to insure completeness of the application. Wood County is not responsible for errors or omissions.
8. If any signatures are needed from John Musteric - for the application you are preparing, it is imperative that you submit those pages to the Engineer's Office - before September 6 and before the pages are duplicated.
9. One (1) signed original application packet, three (3) copies of the original, and an electronic submittal is required. Submit applications in a read-only pdf. You may email the electronic copy of your application to Nancy at ndennis@co.wood.oh.us. Emailed submittals are preferred; however, a cd is sufficient.
10. If you have a consultant preparing your application, please see they get a copy of this notification.

Municipalities clerks, fiscal officers, administrators
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11. An application and the questionnaire can be obtained from the Ohio Public Works website www.pwc.ohio.gov or the Wood County Engineer's website www.engineer.co.wood.oh.us.
12. Please note - language has been added to the Round 34 Questionnaire which is new from previous years. Clarification has been added to the Project Health and Safety section for road projects. Please familiarize yourself with this new language before submitting an application; it may have the potential to affect your project score.

JMM/JRC/ND

c: Sub-Committee Members
Joanie Cherry, P.E., Wood County Engineer's Office
OPWC File