Wood County Transportation Improvement District

Wood County Board of Commissioners Conference Room

Monthly Meeting Minutes

October 08, 2021

The regular monthly meeting of the Wood County Transportation Improvement District was called to order by Chairman John M. Musteric at 8:02 a.m.

1. **Roll Call**

***Present:***

|  |  |  |  |
| --- | --- | --- | --- |
| John Musteric | Megan Newlove | Bob Watrol | Bob Mack 8:09am |
| Joe Fawcett 8:09am | Mike Rywalski | Jim Bagdonas |  |
| Walt Celley | Jonathan Smith | Roger Bostdorff |  |

***Absent:***

|  |  |  |
| --- | --- | --- |
| Maggie Fawcett |  |  |
|  |  |  |

***Others Present:***

|  |  |  |
| --- | --- | --- |
| Lane Williamson | Dana Schratt | Rex Huffman |
| David Steiner | Wade Gottschalk | Todd Audet(virtual) |
|  |  |  |

1. **Submission/Approval of Meeting Minutes**

The minutes of the August 13, 2021, meeting was presented. Mr. Musteric requested a motion to approve the minutes.

Mr. Rywalski made a motion to accept the minutes. Mr. Smith seconded.

*In favor:* Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Mack, Mr. Fawcett, Mr. Rywalski, Ms. Newlove, Mr. Musteric - APPROVED

*Abstained:* Mr. Bostdorff, Mr. Bagdonas

No further discussion

1. **Reports from the Officers**
2. Treasurer’s Report

Balance is $17,015.03.

Invoices to be paid for Eastman & Smith.

1). August 31, 2021 - $705.56

2). September 30, 2021 - $779.00

Mr. Rywalski motioned to pay the invoices; Mr. Smith seconded.

*In favor:* Mr. Smith, Mr. Bostdorff, Mr. Mack, Mr. Bagdonas, Mr. Celley, Mr. Watrol, Mr. Fawcett, Mr. Rywalski, Ms. Newlove, Mr. Musteric - APPROVED

*Abstained:* n/a

1. Trustee’s Report

There was discussion on the audit being completed before this item is removed from the agenda.

1. Financial Statements

n/a

Mr. Smith made motion to submit the report. Mr. Rywalski seconded.

*In favor:* Mr. Smith, Mr. Bostdorff, Mr. Mack, Mr. Bagdonas, Mr. Celley, Mr. Watrol, Mr. Fawcett, Mr. Rywalski, Ms. Newlove, Mr. Musteric - APPROVED

*Abstained:* N/A

1. **Old Business**
   1. Special Assessments – There is a $2.56 delinquency. Mr. Williamson suggested that the Auditor will collect any outstanding delinquencies.

1. **Public Forum**
   1. **ODOT District 2** - **Pat McColley, P.E., S.I., District Deputy Director**– no report.
   2. **ODOT Division of Jobs & Commerce- Jeff Loehrke, Regional Manager**– no report
   3. **Wood County Port Authority** – **Rex Huffman, Counsel**
      1. Mr. Huffman – gave an update on the status of the TID and EDA funded projects. The Lime City Road project will be an application for the 2022 TID application process. CSX facility will be done this fall.
   4. **Wood County Economic Development - Wade Gottschalk, Director** – Peloton report.
   5. **City of Rossford Economic Development, Todd Audet, Director** – Mr. Audet indicted Rossford is working on Crossroad’s design and should be out to bid in spring. Gave an update on all the activity and road improvement projects they are currently working on.
   6. **Bowling Green Economic Development, Kati Thompson, Executive Director** – Mr. Fawcett thanked the TID for the $400,000 to support their project. They have also applied for OSIP funding for $1 mil for the design.
   7. **Wood County Planning Commission, David Steiner, Director** – has grants going on but nothing for the TID.
2. **New Business** 
   1. Retention Schedule – it was suggested the board adopt the county public records policy to include archival and retention per ORC 149.412 subsection B.
   2. Mr. Bagdonas made note of Resolution 21-971 outlining the roster term renewals.
   3. John will draft a letter and send out to the other entities to remind them of the TID’s existence.
3. **Next meeting**

2021 Meeting Dates

|  |  |
| --- | --- |
| November 12th | December 10th |

1. **Adjournment**

Mr. Musteric requested a motioned for adjournment.

Mr. Mack moved. Mr. Fawcett, seconded.

*In favor*: unanimous – APPROVED.

Meeting Adjourned 8:36 a.m.

Respectfully submitted by Dana Schratt