Wood County Transportation Improvement District

Wood County Board of Commissioners Conference Room

Monthly Meeting Minutes

December 10, 2021

The regular monthly meeting of the Wood County Transportation Improvement District was called to order by Chairman John M. Musteric at 8:00 a.m.

1. **Roll Call**

***Present:***

|  |  |  |  |
| --- | --- | --- | --- |
| John Musteric | Megan Newlove | Bob Watrol | Bob Mack  |
| Jim Bagdonas | Jonathan Smith  | Roger Bostdorff | Walt Celley |
| Maggie Fawcett |  |  |  |

***Absent:***

|  |  |  |
| --- | --- | --- |
| Mike Rywalski | Joe Fawcett |  |
|  |  |  |

***Others Present:***

|  |  |  |
| --- | --- | --- |
| Lane Williamson | Dana Schratt | Jerry Greiner |
| Wade Gottschalk | Kati Thompson |  |
|  |  |  |

1. **Submission/Approval of Meeting Minutes**

Swearing in of Maggie Fawcett.

The minutes of the October 08, 2021, meeting was presented. Mr. Musteric requested a motion to approve the minutes.

Mr. Watrol made a motion to accept the minutes. Mr. Mack seconded.

*In favor:* Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Mack, Mr. Bagdonas, Mr. Bostdorff, Ms. Newlove, Mr. Musteric - APPROVED

*Abstained:* Ms. Fawcett

No further discussion

1. **Reports from the Officers**
2. Treasurer’s Report

Invoices paid

 1). Eastman and Smith October 29, 2021 - $50.00

 2). Clark King and Assoc – October 27, 2021 - $3,900.00

 Checking Account Balance - $10,717.47

There were two (2) $10.00 bank fees charged to the account. Mr. Watrol said he would contact the bank to determine why we are getting the charges and have them reversed.

1. Trustee’s Report

There was discussion on the audit being completed before this item is removed from the agenda.

1. Financial Statements

n/a

Mr. Bostdorff made motion to submit the report. Mr. Smith seconded.

*In favor:* Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Mack, Mr. Bagdonas, Mr. Bostdorff, Ms. Newlove, Ms. Fawcett, Mr. Musteric - APPROVED

1. **Old Business**
	1. None

1. **Public Forum**
	1. **ODOT District 2** - **Pat McColley, P.E., S.I., District Deputy Director**– no report.
	2. **ODOT Division of Jobs & Commerce- Jeff Loehrke, Regional Manager**– no report
	3. **Wood County Port Authority** – **Rex Huffman, Counsel** – no report
	4. **Wood County Economic Development - Wade Gottschalk, Director** – CSX and Northpoint, Peloton moving forward.
	5. **City of Rossford Economic Development, Todd Audet, Director** – no report
	6. **Bowling Green Economic Development, Kati Thompson, Executive Director** – Ms. Thompson gave a quick update on their project.
	7. **Wood County Planning Commission, David Steiner, Director** – no report
2. **New Business**
	1. Retention Schedule – board will adopt the county public records policy to include archival and retention per ORC 149.412 subsection B.

 Mr. Bostdorff moved to adopt said policy, Mr. Bagdonas seconded.

*In favor:* Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Mack, Mr. Bagdonas, Mr. Bostdorff, Ms. Newlove, Ms. Fawcett, Mr. Musteric - APPROVED

* 1. Mr. Watrol will contact Hylant reference renewal notice for Philadelphia Insurance.
	2. Move the Annual Meeting to January 2022.

Mr. Mack moved to hold the annual meeting in January, Mr. Bostdorff seconded.

*In favor:* Mr. Smith, Mr. Celley, Mr. Watrol, Mr. Mack, Mr. Bagdonas, Mr. Bostdorff, Ms. Newlove, Ms. Fawcett, Mr. Musteric - APPROVED

1. **Next meeting**

 2021 Meeting Dates

|  |
| --- |
| January 8, 2022 |

1. **Adjournment**

Mr. Musteric requested a motioned for adjournment.

Mr. Smith moved. Mr. Watrol, seconded.

*In favor*: unanimous – APPROVED.

Meeting Adjourned 8:22 a.m.

Respectfully submitted by Dana Schratt